

Premises Lettings Conditions of Use

1. The acceptance of the letting is conditional upon the agreement to accept all letting conditions and to take all responsible steps not to infringe the law.
2. The remuneration for lettings shall be determined by the School, and may be varied from time to time on a reasonable notice to the User. Cheques should be made payable to West Kirby School & College or BACS transferred within the payment terms on the invoice. The cost to hire the sports barn 2020/21 is £30 per hour. The cost to hire the MUGA is £25 per hour. Invoices will be sent every term (3 terms per year) and payment terms will be on the invoice.

The school reserve the right to cancel any booking, without a requirement to give a reason.

3. In the event of loss or damage occurring as a result of negligence or carelessness on the part of the organiser of the letting or the group on whose behalf the letting has been made, or where West Kirby School & College has good grounds for presuming that the damage occurred at this time and was not reported, West Kirby School & College reserves the right to make a charge to cover the costs of repairing the damage or making good the loss from the organiser or group.
4. The school requires at least a month's notice for cancellation of slots, if this is not received then these slots will be invoiced and payment must be received.

The wearing of footwear likely to cause damage to floors or surfaces is forbidden. Persons found wearing such footwear will not be permitted to enter the premises.

5. The User is responsible for all damage to West Kirby School & College buildings and/or any property thereon or attached thereto occurring during the period of hiring or while persons are entering or leaving such property, where such persons causing the damage are present with the approval of the User or a person or persons linked to the User's organisation.
6. That at the expiration of the hiring, the User shall leave the premises in a clean and orderly state. All the property of the User and anyone connected with the User must be removed at the end of the Hiring unless special arrangements are made. West Kirby School & College can accept no responsibility for any property left by the User or anyone connected with the User on the premises.

West Kirby School and College

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Registered charity No.207790

A company limited by guarantee, registered under the Companies Act, London No.200018. Registered office as above.

7. The User has already read the Conditions of Letting annexed hereto and hereby indemnifies the School against any breach of the same during the period of use.
8. The School shall not be responsible for the loss or damage to any property whatsoever or death or injury to any person whatsoever, unless caused by the default negligence to the school. Users must provide their own insurance against their liability towards the public and their own employees in this respect.
9. Representatives of the school Directors/ Senior Management Staff shall at all times have free access to the premises for the purpose of inspection.
10. There is a joint responsibility on West Kirby School & College and the User to ensure that health and safety requirements are understood and provision made to ensure that such requirements are maintained. The User will, therefore, comply with any health and safety instructions given by the school.
11. The User must notify the school of any risks that may be involved in their activity and provide a written statement as to how those risks will be controlled.
12. Motor vehicles belonging to the User and/ or anyone connected with the User may be parked on school premises at the front or rear of the school adjacent to Graham Road end only.

West Kirby School & College accepts no responsibility for any vehicles parked on its premises by the User or their representatives.

13. It is the responsibility for the User, after use to ensure that all buildings are left secure. The hirer must not disclose any lock up procedure with other parties. If it is deemed that this has happened the agreement will be cancelled immediately.