

Tuesday 8th September 2026

Dear Parents and Carers,

Supporting Your Child's Success Through Excellent Attendance

As we begin the autumn term, I want to emphasise one of the most important factors in your child's educational success: regular school attendance.

Every Day Counts

Recent government research shows a clear link between attendance and achievement. Pupils with excellent attendance (95%+) are significantly more likely to succeed, with 67.6% achieving good GCSE grades in English and maths. In contrast, only 35.6% of persistently absent pupils (below 90% attendance) achieve the same standard.

Missing just two days per month means your child loses four weeks of education per year, creating gaps that are difficult to close.

Building Success Together

Regular attendance helps your child:

- Keep up with learning and avoid falling behind
- Build strong relationships with teachers and friends
- Develop reliability and confidence

When Attendance Becomes a Concern

We understand that sometimes circumstances affect attendance. However, persistent absence can have serious consequences:

- **Educational impact:** Gaps in learning become increasingly difficult to bridge
- **Legal requirements:** School attendance is compulsory, and persistent absence may result in penalty notices
- **Future opportunities:** Poor attendance patterns often continue and can significantly limit life chances

How You Can Help?

- Book medical appointments outside school hours where possible
- Contact us immediately if your child is unwell
- Plan holidays during school breaks only
- Speak to us about any concerns - we're here to help

Our Commitment

We are committed to working with you to ensure your child attends regularly. If you're experiencing difficulties, please contact our Attendance Officer immediately so we can provide support.

Together, we can give your child the best foundation for success.

Yours sincerely,

Mr P Smith

Deputy Headteacher (Attendance, Behaviour and Safeguarding)

Table 1: Days Absent and Risk of PA

Days Absent (Cumulative)	Risk of PA Level	Additional Factors
1 – 4 days	Low (Risk of PA)	Risk and Protective Factors, traditional absence, identified as SEND or FSM demographic, external agency involvement.
5 – 9 days	Emerging (Risk of PA)	
10 – 14 days	Moderate (Risk of PA)	
15 – 18 days	High (Risk of PA)	
19+ days	Locked into PA	

Table 2: Spells of Absence and Risk of PA

Number of Spells of Absence	Risk of PA Level
1	Low (Risk of PA)
2	Low (Risk of PA)
3	Moderate (Risk of PA)
4	Moderate (Risk of PA)
5	High (Risk of PA)
6 or above	High (Risk of PA)